

Ravouex Professional Academy

General Duty Assistant (GDA)

Duration: 6 Months + 3 Months Internship

Eligibility: 10th Pass

Certification: NCVET

Affiliation Body: ASAP

Course Overview

The General Duty Assistant (GDA) programme prepares students to provide quality patient care and support healthcare professionals in hospitals, clinics, nursing homes, and home healthcare settings. The course combines theoretical learning with practical clinical training and internship.

Course Curriculum

- Introduction to the Healthcare System
- Broad Functions of General Duty Assistant
- Course Structure
- Introduction to Human Body – Structure and Function
- Basic IT Skills
- Patient Rights and Healthcare Environment
- Basic Patient Care and Patient Needs
- Elimination Care
- Observation and Reporting of Patient Conditions
- Implementation and Monitoring of Patient Care Plan
- Body Mechanics and Ergonomics
- Positioning, Transferring, and Mobility of Patients
- Responding to Patient Calls and Medical Emergencies
- Soft Skills and Professional Communication
- Dismantling and Maintenance of Medical Equipment
- Consent, Documentation and Medical Records
- Preparation of Patient Units
- Mortuary Management
- Therapeutic Communication in Hospital and Home Care Settings
- General and Specialized Patient Care
- Home Healthcare and Patient Care at Home
- Maintaining Professional Relationships with Colleagues
- Professional and Legal Conduct in Healthcare Settings
- Working Within Professional Competence and Authority
- Professional and Ethical Behaviour in Healthcare Settings
- Emergency Medical Response

- Fall Prevention
- Personal Hygiene
- Biomedical Waste Management
- DGT/VSQ/N0102: Employability Skills
- 3 Months Clinical Internship

Job Prospects

- General Duty Assistant
- Patient Care Assistant
- Ward Assistant
- Nursing Assistant
- Hospital Attendant
- Home Healthcare Assistant
- ICU Assistant
- Emergency Care Assistant
- Clinical Support Assistant
- Healthcare Support Executive